**Board Meeting- Tuesday, March 10, 2020 7:00PM Norwalk Village Board- 208 S Church St**

**Attendance: LH; CD; AN; CM; MJ; NA**

Others in attendance**:** B Johnson, K Hilliard, D Martenson, S Young, D Suitor, K Vian, S Karis, H Vian, D Jones K Parker.

Board Meeting was called to order by Pres LH at 7:00pm.

Meeting was properly noticed and agenda posted.

Pledge of Allegiance was recited.

**Public comments:**

Library Operational funds raising day – May 30, 2020.

VA in Tomah to hold electronics recycling event April 17 8 am to 3 pm and April 18 8 am to 12 pm at Bldg. 52 warehouse.

Resident asked Chief Jones about Large Vehicle parking on Main Street. Wants the ordinance to be revisited.

Added request of MJ – MJ mentioned that 2 previous board members voted for their husband and mothers raises and bonuses.

**Motion** by MJ second by CD to approve, February 11, 2020 Board meeting minutes. MC.

**Department of Public Works:**

 **Sewer operations** – Comminuter (grinder) bearings going out. – Rebuild kit $10,153.00

Get quotes for new grinder, concrete work that needs to be done – if need be call emergency meeting.

 **Water operations** – Curb stop leak fixed on Main St.

 **Training/schooling** – Jeff training March 17 & 18, March 31st Quarterly Water Meeting – Tomah, April 1 DOT flagger certification – LaCrosse.

 **Maintenance Report –** MJ stated Storm drain by the community center and her street is washing out around it also the patch on the hole in front Bailey’s Diner is sinking.

**Library:** NA gave a list of things happening the month of March. Next meeting April 6, 2020 6pm at Library.

**Cemetery, Parks & Recreation:**

**Streets, Sidewalks, Etc.:**

 County Highway Department paperwork –revolving funds -wants to put in proposal for work done on county highway U (S Water Street in Norwalk)

**Economic Development:**

**Finance:**

**Motion** by CM second by CD to approve the business loan of $7000.00 for Mateo Agustin a/b/a Bailey’s Diner. MC

Per MJ request- MJ questioned conflict of interest of Jesica Helgran a/b/a Vigesco business loan because her husband is the Village President. Finance committee member CM called the lawyer to verify if legal. She said it was. That the board couldn’t treat her any different than any other resident/business owner of the village. MJ also questioned amounts in error on business loan account sheet, asked why the BL program was not on the agenda like committee asked. Said it would be on next month.

**Motion** by CD second by AN to approve the business loan of $8500.00 for Jesica Helgren a/b/a Vigesco. Roll call vote CD yay, AN yay, CM abstained, MJ opposed, NA yay, LH abstained.

Skipped to building permits & licenses.

After motion

Per MJ request – payment for clerk training discussion held on amount handbook says Village would pay $50 for motel. MJ had reimbursements on list for updating handbook. If there is no change to handbook that amount should stand. MJ said the Clerk said she didn’t get or read handbook when hired.

**Motion** by LH second by CD to pay cost of Courses, lodging and mileage for Clerk to attend Clerk institute. MC MJ opposed

Payment of Bills

**Motion** by CM second by CD to pay bills. MC

**Motion** by CM second by AN to move to business in Ad Hoc with Attorney. MC

**Building Permits & Licenses:**

**Motion** by CD second by MJ to approve building permit for four season room at 210 E South St. MC

**Motion** by CM second by CD to go back up to Finance to finish. MC

**Public Safety:** Police Report – Stated that he cannot act on anonymous complaints that in order to act or do action on complaints they have to be written signed and filed.

Ask for Donations for the Bike Rodeo to take place May 30, 2020.

**Personnel:**  MJ wants committee meeting on the employee handbook- states no employee follows the handbook. Has at least 8 chapters outlined. LH wants specifics on each chapter.

**Municipal Court:**

**Ad Hoc/Emergency Management:**

**Motion** by CM second by AN to approve to accept Resolution # 2020-03-01

 Resolution proposing to discontinue that portion of Main Street north of Railroad Street in the Village of Norwalk, Monroe County Wisconsin pursuant to Wis. Stat. 66.1003(4)

Public Hearing to be scheduled for April 28, 2020 at 208 S Church St. Norwalk Village Hall.

MC roll call vote CD, AN, CM, NA, LH yay 0 nay MJ abstain

**Motion** by CM second by CD to approve to take an ad in “The Visitor” paper. MC

**Motion by** MJ second by CD to leave board meeting on Tuesday April 14, 2020. MC

**Next board meeting on Tuesday, April 14, 2020 7:00PM at Village hall meeting room – 208 S Church St.**

**Motion** by CD second by AN to adjourn. MC

Submitted by C. Vian. Revisions are per M. Johnson request.

Minutes submitted to be approved at the April 14, 2020 meeting